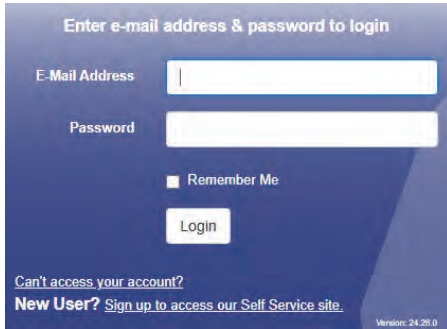


HOW TO REGISTER FOR SMARTHUB

A.

- 1) Go to quadro.smarthub.coop/login.html
- 2) Select 'New User? Sign up to access our Self Service site.'

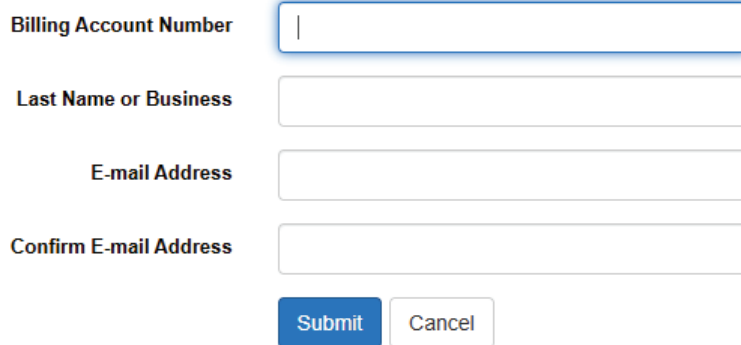


B.

- 3) You will need to enter the following information:
 - Your Quadro account number, beginning with "103"
(on the top right corner of your bill)
 - Your Last Name or Business Name
(as it appears on your Quadro bill)
 - An active email address

New User Registration

To register as a new user, please enter the following information.



C.

- 4) Follow the prompts to answer two validation questions to ensure the security on your account.
- 5) You will then receive an email to verify your account. Follow the steps on the screen to establish a secure password.
- 6) As an additional layer of security, you will be required to complete a CAPTCHA.
- 7) You are now registered for SmartHub!

HOW TO REGISTER FOR E-BILLING VIA SMARTHUB

A.

1) Once successfully logged in, this pop up will appear. Select 'Yes', then choose 'Submit'

Paperless Bills

Would you like to turn off paper bills? Yes No

Please note that this will apply to all accounts registered with this email address.

B.

2) You will receive a confirmation email that you have successfully updated your Quadro Communications billing options to 'Printed Bills Turned Off'

You have successfully updated your Quadro Communications billing options for account(s)

Updated Information:

- Printed Bills Turned Off



PHONE: 519.229.8933

TOLL FREE: 1.800.265.4983

FAX: 519.229.8998

EMAIL: customer.care@quadro.net

WWW.QUADRO.NET

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C.

3) You have subscribed to e-billing!

4) If you're having any issues with setting up e-billing on your account, please contact our Customer Service Team at 519-229-8933

Download the SmartHub App on your Android or
Apple Device today!

